

We encourage everyone to view the meeting live via YouTube.

***Leavenworth County
Board of County Commissioners***

Regular Meeting Agenda
300 Walnut Street, Suite 225
Leavenworth, KS 66048
December 6, 2023
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.

Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
 - a) Approval of the minutes of the meeting of November 29, 2023
 - b) Approval of the schedule for the week December 11, 2023
 - c) Approval of the check register

- d) Approve and sign the OCB's
- e) Approve the reappointment of Doug Schimke to the Port Authority Board

VII. FORMAL BOARD ACTION:

- a) Consider a motion to a contract with Kimley-Horn for the Safe Streets for All FHWA Grant Study.
- b) Consider a motion to approve the Council on Aging to enter a MOU with the Guidance Center.
- c) Consider a motion to approve changes to the Council on Aging Advisory Board by-laws.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, December 4, 2023

Tuesday, December 5, 2023

48th Annual Kansas Association of Counties Conference
• Century II Convention Center, Wichita, KS

6:00 p.m. Leavenworth County Extension Council Annual Meeting
• Lansing Community Center, 800 1st Terrace, Lansing, KS

Wednesday, December 6, 2023

48th Annual Kansas Association of Counties Conference
• Century II Convention Center, Wichita, KS

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, December 7, 2023

48th Annual Kansas Association of Counties Conference
• Century II Convention Center, Wichita, KS

Friday, December 8, 2023

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

*****November 29, 2023 *****

The Board of County Commissioners met in a regular session on Wednesday, November 29, 2023. Commissioner Kaaz, Commissioner Doug Smith, Commissioner Mike Smith, Commissioner Culbertson and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Misty Brown, Deputy County Counselor; John Jacobson, Planning and Zoning Director; Janet Klasinski, County Clerk; John Richmeier, Leavenworth Times

Residents: John Matthews, Joe Herring, Joshua Zenger, Mike Reilly, Sandy Collins, Audrey Moody, Ken Hancock

PUBLIC COMMENT:

Joshua Zenger commented on an agenda item.

ADMINISTRATIVE BUSINESS:

Janet Klasinski requested approval of a cereal malt beverage license renewal for Lakestop.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith to authorize the chairperson to sign the cereal malt license.

Motion passed, 5-0.

Misty Brown requested approval of a text amendment to the County Administrator's contract.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith to amend section 7 of the County Administrator's employment agreement to include a new subsection E which will replace the second subsection C and shall read as follows: E. The County shall contribute annually an amount equal to the 402G deferral limitation in effect for each calendar year to the County Administrator's 401A plan.

Motion passed, 5-0.

Commissioner Culbertson reported Doug Schimke wishes to remain on the Port Authority Board.

Commissioner Kaaz commented on an article in the Leavenworth Times written by Representative Pat Proctor.

A motion was made by Commissioner Culbertson and seconded by Commissioner Mike Smith to accept the consent agenda for Wednesday, November 29, 2023 as presented.

Motion passed, 5-0.

The applicant requested to table Resolution 2023-32, special use permit for Tri-Hull Crane Rental.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to table Resolution 2023-32, a special use permit for Tri-Hull Crane to December 13th at 9:00 a.m.

Motion passed, 5-0.

John Jacobson presented Resolution 2023-33 a rezoning from RR-2.5 to RR-1(43) located at 17679 166th St.

A motion was made by Commissioner Doug Smith to approve Resolution 2023-33 a rezoning from RR-2.5 to RR-1 located at 17679 166th St.

Commissioner Doug Smith withdrew his motion.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Culbertson to approve Resolution 2023-33, a rezoning from RR-2.5 to RR-1(43) located at 17679 166th St. and adopt the findings of the Golden Rules that the Planning Commission established.

Motion passed, 4-1 Commissioner Mike Smith voting nay.

Mr. Jacobson presented Resolution 2023-34 a rezoning from RR-2.5 to RR-1(43) located at 16271 Evans Road.

Mike Reilly, the applicant, answered questions by the Board.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Culbertson to approve Resolution 2023-34, a rezoning from RR-2.5 to RR-1(43) located at 16271 Evans Road and approve this by the findings of the Planning Commission and the Golden Rules.

Motion passed, 4-1 Commissioner Mike Smith voting nay.

Commissioner Culbertson expressed concern about the annexation request from the city of Linwood with regards to the legal description that stop in the center of the street. He indicated before it comes before the Board the city needs to include all of the right of way.

Commissioners Stieben and Doug Smith will be attending the Kansas Association of Counties Conference next week.

Commissioner Mike Smith announced Lansing's Mayor's Christmas Tree Lighting on December 2 at 6:00 p.m. at the Lansing Middle School. He will be attended the Lansing's American Legion Annual dinner on Monday.

Mark Loughry reported KU is offering a seminar to talk about diversity and ethnic training based on the Panasonic development.

Commissioner Kaaz attended the Leavenworth City Commission meeting.

Commissioner Doug Smith attended the MARC meeting.

Audrey Moody, Joshua Zenger, Ken Hancock and Sandy Collins commented.

A motion was made by Commissioner Mike Smith and seconded by Commissioner Doug Smith to adjourn.

Motion passed, 5-0.

The Board adjourned at 10:04 a.m.

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, December 11, 2023

Tuesday, December 12, 2023

Wednesday, December 13, 2023

9:00 a.m. Leavenworth County Commission meeting
 • Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, December 14, 2023

11:30 a.m. LCDC Board Luncheon

Friday, December 15, 2023

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-001-5-31-289	ANNUAL PLANNED DRY PMI INSP		247.50	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-001-5-31-294	ANNUAL PLANNED DRY PMI INSP		245.00	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-001-5-31-297	ANNUAL PLANNED DRY PMI INSP		247.50	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-001-5-31-298	ANNUAL PLANNED DRY PMI INSP		437.50	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-001-5-32-209	ANNUAL PLANNED DRY PMI INSP		467.50	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-001-5-33-209	ANNUAL PLANNED DRY PMI INSP		350.00	
							*** VENDOR	2138 TOTAL		1,995.00
1061	B & W FIRE LLC	B & W FIRE LLC	338117	105983 AP	11/30/2023	3-001-5-53-307	000905 ANNUAL SVC, RECHARGE, P		215.40	
26521	BRUNSON BU	BRUNSON BUILDERS INC	338118	105984 AP	11/30/2023	3-001-5-31-288	EMS 9102 - GARAGE DOOR SVC CAL		1,555.25	
26521	BRUNSON BU	BRUNSON BUILDERS INC	338118	105984 AP	11/30/2023	3-001-5-31-297	ANNEX 725 LAMING - NORTH FACIN		385.00	
							*** VENDOR	26521 TOTAL		1,940.25
24545	CDW GOVERN	CDW GOVERNMENT INC	338119	105985 AP	11/30/2023	3-001-5-07-362	**11106763 LVSO USB-C DOCK		192.02	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-01-202	BOCC/LEGAL BM:NACO CONFX2,KSBA		1,040.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-02-212	IRON MOUNTAIN SHREDDING - HXWG		32.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-02-301	ELECTION:FK:EQUIP TRANSP,SUPPL		176.36	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-203	EMS:FIELD SUPPLY,CABLE,RED WAS		107.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-213	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		97.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-213	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		270.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-05-215	WSTE MGMT EMS 9102 TRASH		173.12	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-05-215	TONGANOXIE WATER 425 & 725 LAM		70.29	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-05-215	FREESTATE ELEC SVC EMS 9102		241.11	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-216	EMS:FIELD SUPPLY,CABLE,RED WAS		447.38	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338168	106031 AP	11/30/2023	3-001-5-05-280	MIDWEST MOBILE RADIO MAINT		438.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-282	EMS:FIELD SUPPLY,CABLE,RED WAS		762.94	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-284	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		679.14	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-301	EMS:FIELD SUPPLY,CABLE,RED WAS		348.75	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-302	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		22.71	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-306	EMS:FIELD SUPPLY,CABLE,RED WAS		119.76	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-306	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		732.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-306	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		694.11	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-350	EMS:FIELD SUPPLY,CABLE,RED WAS		97.76	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-350	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		16.28	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-381	EMS:FIELD SUPPLY,CABLE,RED WAS		7,452.70	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-381	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		221.79	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-05-383	EMS:MS,CJ VEH MAINT/SUPPLY,FIE		34.41	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-06-202	PLANNING:KA:CONF LODGING,WORK		145.96	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-06-211	PLANNING:KA:CONF LODGING,WORK		211.68	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-06-216	PLANNING,SAFETY:SS:OFICE SUPPL		195.75	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-06-216	AT&T MOBILITY CODE ENFORCEMENT		86.46	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-06-301	PLANNING,SAFETY:SS:OFICE SUPPL		424.31	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-202	LVSO:DUES,TVL,TNG,JAIL MAINT+		599.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-202	LVSO:DUES,TVL,TNG,JAIL MAINT+		150.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-203	LVSO:DUES,TVL,TNG,JAIL MAINT+		2,370.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-208	LVSO:DUES,TVL,TNG,JAIL MAINT+		50.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-208	LVSO:DUES,TVL,TNG,JAIL MAINT+		9.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-07-208	WASTE MGMT LVSO DUMPSTER		613.20	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-07-208	WASTE MGMT LVSO DUMPSTER		14.76	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338168	106031 AP	11/30/2023	3-001-5-07-208	MIDWEST MOBILE RADIO MAINT		1,640.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-210	AT7T LVSO 1313		296.08	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-07-210	AT&T LVSO 1113		379.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-07-210	AT&T LVSO 1005		5,197.55	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-07-210	AT&T LVSO WIRELESS		92.46	

START DATE: 11/23/2023 END DATE: 11/30/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-211	LVSO:DUES,TVL,TNG,JAIL MAINT+		245.78	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-211	LVSO:DUES,TVL,TNG,JAIL MAINT+		140.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-07-216	CHARTER COMMS - INTERNET FOR E		74.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-219	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		127.27	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-07-223	FREESTATE ELEC SVC TO SIRENS		448.18	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-251	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		64.90	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-301	LVSO AD:POL EQUIP,OFC SUPPLY,U		126.34	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-301	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		265.59	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-303	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		49.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-350	LVSO AD:POL EQUIP,OFC SUPPLY,U		619.80	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-350	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		309.90	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-350	LVSO:DUES,TVL,TNG,JAIL MAINT+		84.90	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-353	LVSO AD:POL EQUIP,OFC SUPPLY,U		1,727.55	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-353	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		59.82	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-354	EOC:Z PHILLIPS -COMM OUTREACH		607.41	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-355	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		16.34	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-356	LVSO:DUES,TVL,TNG,JAIL MAINT+		52.07	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-357	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		42.37	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-357	LVSO:DUES,TVL,TNG,JAIL MAINT+		114.14	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-357	LVSO:DUES,TVL,TNG,JAIL MAINT+		258.38	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-359	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		211.88	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-07-362	LVSO:BM:UNIFORM,OFC/JAIL SUPPL		84.91	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-09-203	BOCC/LEGAL BM:NACO CONFX2,KSBA		170.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-11-205	KTA - COUNTY ATTORNEY		10.50	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-11-301	CO ATTY:LG:OFFICE SUPPLIES		1,407.01	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-11-301	CO ATTY:LF:OFFICE SUPPLIES		82.58	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-14-210	SPECTRUM COUNTY COMMUNICATIONS		2,007.06	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-14-220	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		363.35	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-14-220	TONGANOXIE WATER 425 & 725 LAM		52.48	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-14-220	FREESTATE ELEC SVC 725 LAMING		801.14	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-14-247	IRON MOUNTAIN SHREDDING - HXWG		39.47	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-14-332	LVSO AD:POL EQUIP,OFC SUPPLY,U		47.60	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-18-213	SPECTRUM - IS COMMUNICATION FE		134.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-19-213	DIST CT TW:TRAINING (ALL LODGI		1,383.06	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-19-217	DIST CT:JC PUBLICATIONS		1,624.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-19-220	IRON MOUNTAIN SHREDDING - HXWG		189.86	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-19-301	DIST CT SC:OFC SUPPLY,MUHIMBI		250.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-21-300	HEALTH DEPT:ELC,PP,WIC,PHEP,TP		228.85	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-23-209	COSTAR REATLY DATABASE SUBSCRI		424.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-28-301	IRON MOUNTAIN SHREDDING - HXWG		14.98	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-293	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		321.88	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-297	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		68.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-301	BG:NH:CTHSE/JC/CUSHING BLDG MA		82.86	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-312	BG:NH:CTHSE/JC/CUSHING BLDG MA		832.38	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-312	BG:EC:JC BLDG MAINT SUPPLY, HD		51.64	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-312	BG:RT:JC/CUSHING BLDG MAINT,EM		22.34	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-312	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		610.65	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-312	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		76.54	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-313	BG:NH:CTHSE/JC/CUSHING BLDG MA		542.24	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-313	BG:EC:JC BLDG MAINT SUPPLY, HD		51.64	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-313	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		249.62	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-314	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		351.93	

TYPES OF CHECKS SELECTED: * ALL TYPES

				P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-317	BG:EC:JC BLDG MAINT SUPPLY, HD		51.63		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-317	BG:RT:JC/CUSHING BLDG MAINT,EM		342.61		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-320	BG:RT:JC/CUSHING BLDG MAINT,EM		42.48		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-383	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		27.20		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-390	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		1,044.30		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-31-390	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		76.54		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-32-209	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		193.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-32-296	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		2,085.21		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-32-297	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		491.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-32-391	BG:NH:CTHSE/JC/CUSHING BLDG MA		1,008.47		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-32-391	BG:EC:JC BLDG MAINT SUPPLY, HD		194.04		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-32-391	BG:RT:JC/CUSHING BLDG MAINT,EM		139.95		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-32-391	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		1,139.16		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-33-209	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		43.23		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-33-297	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		243.68		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-33-391	BG:NH:CTHSE/JC/CUSHING BLDG MA		135.88		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-33-391	BG:RT:JC/CUSHING BLDG MAINT,EM		114.63		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-33-391	BG:ZF:CUSHING,SD2,SD5:TOOLS,BL		360.99		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-33-391	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H		236.85		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-41-201	APPRAISER:WM:TVL,COPIES,COMPUT		194.04		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-41-211	APPRAISER:WM:TVL,COPIES,COMPUT		20.80		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-41-301	APPRAISER:WM:TVL,COPIES,COMPUT		275.24		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-41-371	APPRAISER:WM:TVL,COPIES,COMPUT		1,105.94		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-42-285	GIS:SS:ESRI CREDITS, MEMBERSHI		769.58		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-42-286	GIS:SS:ESRI CREDITS, MEMBERSHI		180.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-42-293	GIS:SS:ESRI CREDITS, MEMBERSHI		480.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:JK:OFC MEALS,EQUIPMEN		65.94		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:FK:EQUIP TRANSP,SUPPL		305.75		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:VG:MACHINE DELIVERY		12.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:VG:MACHINE DELIVERY		188.08		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:VG:MACHINE DELIVERY		72.57		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:VG:MACHINE DELIVERY		144.20		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:VG:MACHINE DELIVERY		64.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:VG:MACHINE DELIVERY		117.67		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-204	ELECTION:VG:MACHINE DELIVERY		92.81		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-301	ELECTION:FK:EQUIP TRANSP,SUPPL		412.76		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-49-301	AMAZON - BLUE ELECTION FOLDERS		62.20		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-341	ELECTION:JK:OFC MEALS,EQUIPMEN		219.51		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-341	ELECTION:FK:EQUIP TRANSP,SUPPL		63.26		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-49-341	CLERK:OFFICE SUPPLIES		176.70		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-53-202	NOX WEED:KH,AP:SAFETY,OFC SUPP		180.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-001-5-53-207	WASTE MGMT - NOX WEED TRASH		101.40		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-53-301	NOX WEED:KH,AP:SAFETY,OFC SUPP		872.63		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-53-307	NOX WEED:KH,AP:SAFETY,OFC SUPP		582.34		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-53-308	NOX WEED:KH,AP:SAFETY,OFC SUPP		147.90		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-001-5-82-301	PLANNING,SAFETY:SS:OFICE SUPPL		446.92		
							*** VENDOR	648 TOTAL		60,119.07	
86	EVERGY	EVERGY KANSAS CENTRAL INC	338092	105977 AP	11/28/2023	3-001-5-05-215	ELEC SVC EMS ADMIN, HEALTH DEP		588.39		
86	EVERGY	EVERGY KANSAS CENTRAL INC	338124	105990 AP	11/30/2023	3-001-5-32-392	ELEC SVC KPL BLDG		30.90		
86	EVERGY	EVERGY KANSAS CENTRAL INC	338124	105990 AP	11/30/2023	3-001-5-33-392	ELECTRIC SVC 711 MARSHALL		6,121.40		
							*** VENDOR	86 TOTAL		6,740.69	
8726	FAGAN COMPANY	FAGAN COMPANY	338126	105992 AP	11/30/2023	3-001-5-32-209	24520 JC(NO POWER/CHILLER), CU		2,750.48		

START DATE: 11/23/2023 END DATE: 11/30/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
105	MIDWEST M	MIDWEST MOBILE RADIO SERVICE	338147	106013 AP	11/30/2023	3-001-5-18-213	R2158 - TOWER RENTAL TO 10.30.	600.00	
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	338148	106014 AP	11/30/2023	3-001-5-11-303	OPL305_K COPIER	33.93	
2666	MISC REIMBURSEMENTS	MICAH BRAY	338151	106017 AP	11/30/2023	3-001-5-11-205	REIM MILEAGE 9/16-11/11	353.70	
766	NATIONAL S	NATL SHERIFFS' ASSN	338152	106018 AP	11/30/2023	3-001-5-07-203	DUES THROUGH 1/31/25	142.00	
2612	QUALITY REPORTING	QUALITY REPORTING	338154	106020 AP	11/30/2023	3-001-5-19-251	OCR FEES -HEARING 11/17/2023 2	336.40	
7098	QUILL CORP	QUILL CORP	338155	106021 AP	11/30/2023	3-001-5-01-301	9686154 BOCC SUPPLIES	203.57	
7098	QUILL CORP	QUILL CORP	338155	106021 AP	11/30/2023	3-001-5-07-301	8333027 OFFICE SUPPLIES (LVSO)	309.80	
							*** VENDOR 7098 TOTAL		513.37
1003	SUPERION	CENTRALSQUARE TECHNOLOGIES,LLC	338159	106025 AP	11/30/2023	3-001-5-07-362	GROUP 6790/UPGRADES TO CENTRAL	3,120.00	
829	THOMSON REUTERS	THOMSON REUTERS - WEST	338160	106026 AP	11/30/2023	3-001-5-09-209	1005824053 ONLINE SOFTWARE SUB	216.00	
829	THOMSON REUTERS	THOMSON REUTERS - WEST	338160	106026 AP	11/30/2023	3-001-5-09-307	1000090351 KS CT R&P VI,VII,VI	588.00	
829	THOMSON REUTERS	THOMSON REUTERS - WEST	338160	106026 AP	11/30/2023	3-001-5-19-301	1000588228 WEST'S KSA 2023PP(G	1,127.00	
							*** VENDOR 829 TOTAL		1,931.00
22972	TRANSFER STATION	TRANSFER STATION	338161	106027 AP	11/30/2023	3-001-5-32-297	ACCT 158 - BG (BALANCE OF INVO	47.00	
651	USIC HOLDINGS	USIC HOLDING INC	338163	106029 AP	11/30/2023	3-001-5-18-213	LVCOKS01 FIBER LOCATES	610.00	
2007	WIRENUTS	WIRENUTS	338164	106030 AP	11/30/2023	3-001-5-07-363	SHERIFF-SVC CALL - CAMERA BACK	5,509.59	
							TOTAL FUND 001		122,467.61

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-106-5-00-300	COMM CORR: TRAINING,LODGING,FU	1,284.01	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-106-5-00-300	COMM CORR: TRAINING,LODGING,FU	146.49	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-106-5-00-300	COMM CORR: TRAINING,LODGING,FU	424.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-106-5-00-300	COMM CORR: TRAINING,LODGING,FU	412.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-106-5-00-300	NCTI-COGNITIVE CERT TRAINING -	3,198.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-106-5-00-300	FIRSTNET - COMMUNITY CORRECTIO	76.73	
							*** VENDOR 648 TOTAL		5,541.23
							TOTAL FUND 106		5,541.23

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-202	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	825.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-211	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	575.08	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-213	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	64.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-219	AT&T MOBILITY - HEALTH DEPT	165.22	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-219	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	470.73	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-280	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	1,323.03	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-301	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	503.58	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-380	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	961.23	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-384	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	6,434.26	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-601	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	273.61	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338168	106031 AP	11/30/2023	3-108-5-00-601	MIDWEST MOBILE RADIO MAINT	75.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-606	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	896.49	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-606	HEALTH DEPT;WIC;JH	1,567.66	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-108-5-00-610	HEALTH DEPT:ELC,PP,WIC,PHEP,TP	1,420.43	
							*** VENDOR 648 TOTAL		15,555.32
86	EVERGY	EVERGY KANSAS CENTRAL INC	338092	105977 AP	11/28/2023	3-108-5-00-219	ELEC SVC EMS ADMIN, HEALTH DEP	441.30	
86	EVERGY	EVERGY KANSAS CENTRAL INC	338092	105977 AP	11/28/2023	3-108-5-00-606	ELEC SVC EMS ADMIN, HEALTH DEP	147.09	
							*** VENDOR 86 TOTAL		588.39
5316	E3 DIAGNOSTICS	E3 DAIGNOSTICS	338125	105991 AP	11/30/2023	3-108-5-00-204	GS2331 AUDIOMETER CALIBRATION	147.00	
5316	E3 DIAGNOSTICS	E3 DAIGNOSTICS	338125	105991 AP	11/30/2023	3-108-5-00-204	GS2331 AUDIOMETER CALIBRATION	105.00	
							*** VENDOR 5316 TOTAL		252.00

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
21600	HEALTH/WIC									
							*** VENDOR	21600 TOTAL	70.00	
23163	HEMOCUE AMERICA	RADIOMETER AMERICA INC DIV:HEM	338135	106001 AP	11/30/2023	3-108-5-00-606	29235 CUVETTES		252.00	
23163	HEMOCUE AMERICA	RADIOMETER AMERICA INC DIV:HEM	338135	106001 AP	11/30/2023	3-108-5-00-606	29235 CUVETTES		30.00	
							*** VENDOR	23163 TOTAL	282.00	
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	338148	106014 AP	11/30/2023	3-108-5-00-301	OPK598_K PRINTER METER		47.58	
2666	MISC REIMBURSEMENTS	CHARITY MCDANIEL	338150	106016 AP	11/30/2023	3-108-5-00-211	PER DIEM WICHITA MCH HOME VISI		41.00	
12204	PROPIO LANGUAGE	PROPIO LANGUAGE SERVICES LLC	338153	106019 AP	11/30/2023	3-108-5-00-606	TELEPHONE INTERPRETING SVC		60.10	
							TOTAL FUND 108		16,896.39	
485	MASTER'S TOUCH	THE MASTER'S TOUCH LLC	338145	106011 AP	11/30/2023	3-117-5-00-204	TREASURER ACCT:2024 TAX STATEM		19,867.64	
485	MASTER'S TOUCH	THE MASTER'S TOUCH LLC	338145	106011 AP	11/30/2023	3-117-5-00-204	TREASURER ACCT:2024 TAX STATEM		6,883.00	
485	MASTER'S TOUCH	THE MASTER'S TOUCH LLC	338145	106011 AP	11/30/2023	3-117-5-00-204	TREASURER ACCT:2024 TAX STATEM		9,165.19	
485	MASTER'S TOUCH	THE MASTER'S TOUCH LLC	338145	106011 AP	11/30/2023	3-117-5-00-204	TREASURER ACCT:2024 TAX STATEM		4,951.71	
485	MASTER'S TOUCH	THE MASTER'S TOUCH LLC	338145	106011 AP	11/30/2023	3-117-5-00-204	TREASURER ACCT:2024 TAX STATEM		2,531.47	
							*** VENDOR	485 TOTAL	3,663.73	
							TOTAL FUND 117		3,663.73	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-119-5-00-402	ROD:FIRE RATED SAFE		999.99	
3998	DREXEL TEC	DREXEL TECHNOLOGIES INC	338123	105989 AP	11/30/2023	3-119-5-00-252	24896 DECEMBER SVC CONTRACT -		115.00	
							TOTAL FUND 119		1,114.99	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-123-5-00-301	COMM CORR KH:SUPPLIES		94.27	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-123-5-00-301	COMM CORR: TRAINING,LODGING,FU		1,636.49	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-123-5-00-301	FIRSTNET - COMMUNITY CORRECTIO		101.53	
							*** VENDOR	648 TOTAL	1,832.29	
7098	QUILL CORP	QUILL CORP	338155	106021 AP	11/30/2023	3-123-5-00-301	5645204 OFFICE SUPPLIES (BALAN		44.09	
							TOTAL FUND 123		1,876.38	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-126-5-00-210	FIRSTNET - COMMUNITY CORRECTIO		256.30	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-126-5-00-222	COMM CORR: TRAINING,LODGING,FU		332.68	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-126-5-00-225	IRON MOUNTAIN SHREDDING - HXWG		17.90	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-126-5-00-226	COMM CORR SH:ADDICTION TREATME		30.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-126-5-00-321	COMM CORR:RB:ADVISORY BOARD,SU		207.27	
							*** VENDOR	648 TOTAL	844.15	
759	CONNECTING POINTE	FRONTIER INTEGRATED SERVICES I	338113	105979 AP	11/30/2023	3-126-5-00-705	SB123 TREATMENT		496.00	
1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER KANSAS CIT	338121	105987 AP	11/30/2023	3-126-5-00-225	1220762 WATER/COOLER RENTAL		42.00	
207	SUNFLOWER HEALING	KATHRYN KAY LUNA	338158	106024 AP	11/30/2023	3-126-5-00-705	DV ASSESSMENTS		125.00	
							TOTAL FUND 126		1,507.15	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-127-5-00-3	COMM CORR:RB:ADVISORY BOARD,SU		249.37	
							TOTAL FUND 127		249.37	
7158	A-1 RENTAL	A-1 RENTAL	338114	105980 AP	11/30/2023	3-133-5-00-214	11-30 MONTHLY TOILET RENTALS		220.00	
7158	A-1 RENTAL	A-1 RENTAL	338114	105980 AP	11/30/2023	3-133-5-00-214	11-30 MONTHLY TOILET RENTALS		110.00	
							*** VENDOR	7158 TOTAL	330.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-133-5-00-201	11-41 TIRES,FLUIDS/LUBE,CONTR,		18.70	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338168	106031 AP	11/30/2023	3-133-5-00-207	MIDWEST MOBILE RADIO MAINT		395.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-133-5-00-210	11-2 AT&T MOBILITY - PW		466.40	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-133-5-00-214	11-41 TIRES,FLUIDS/LUBE,CONTR,		285.96	

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

				P.O.NUMBER	CHECK#						
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338120	105986 AP	11/30/2023	3-133-5-00-251	11-27	FREESTATE ELEC SVC TONG		69.64
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-301	11-40	VG,AA EQUIP PARTS, SIGN M		143.27
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-301	11-41	TIRES,FLUIDS/LUBE,CONTR,		22.34
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-301	11-41	TIRES,FLUIDS/LUBE,CONTR,		148.13
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-309	11-40	VG,AA EQUIP PARTS, SIGN M		791.36
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-309	11-41	TIRES,FLUIDS/LUBE,CONTR,		440.04
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-310	11-40	VG,AA EQUIP PARTS, SIGN M		147.49
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-310	11-41	TIRES,FLUIDS/LUBE,CONTR,		335.98
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-311	11-40	VG,AA EQUIP PARTS, SIGN M		312.99
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-311	11-41	TIRES,FLUIDS/LUBE,CONTR,		35.55
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-312	11-40	VG,AA EQUIP PARTS, SIGN M		83.16
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-312	11-40	VG,AA EQUIP PARTS, SIGN M		279.92
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-312	11-41	TIRES,FLUIDS/LUBE,CONTR,		59.80
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-360	11-40	VG,AA EQUIP PARTS, SIGN M		58.75
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-360	11-40	VG,AA EQUIP PARTS, SIGN M		7,893.27
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-360	11-41	TIRES,FLUIDS/LUBE,CONTR,		137.09
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-363	11-40	VG,AA EQUIP PARTS, SIGN M		984.13
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-364	11-40	VG,AA EQUIP PARTS, SIGN M		836.95
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-364	11-40	VG,AA EQUIP PARTS, SIGN M		24.50
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-364	11-41	TIRES,FLUIDS/LUBE,CONTR,		134.91
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-365	11-40	VG,AA EQUIP PARTS, SIGN M		2,485.97
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-365	11-40	VG,AA EQUIP PARTS, SIGN M		75.97
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-133-5-00-365	11-41	TIRES,FLUIDS/LUBE,CONTR,		41.99
									*** VENDOR	648 TOTAL	16,709.26
									TOTAL FUND 133		17,039.26
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-203		IRON MOUNTAIN SHREDDING - HXWG		8.95
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338120	105986 AP	11/30/2023	3-136-5-00-206		FIRSTNET - COMMUNITY CORRECTIO		51.26
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-207		COMM CORR SH:ADDICTION TREATME		25.00
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-221		COMM CORR: TRAINING,LODGING,FU		27.77
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-223		IRON MOUNTAIN SHREDDING - HXWG		8.95
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338120	105986 AP	11/30/2023	3-136-5-00-226		FIRSTNET - COMMUNITY CORRECTIO		51.26
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338120	105986 AP	11/30/2023	3-136-5-00-246		FIRSTNET - COMMUNITY CORRECTIO		101.53
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-3		COMM CORR: TRAINING,LODGING,FU		35.98
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-301		COMM CORR: TRAINING,LODGING,FU		46.45
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-301		COMM CORR:RB:ADVISORY BOARD,SU		38.46
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-321		COMM CORR: TRAINING,LODGING,FU		46.45
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-321		COMM CORR:RB:ADVISORY BOARD,SU		38.45
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-136-5-00-341		COMM CORR:RB:ADVISORY BOARD,SU		38.45
									*** VENDOR	648 TOTAL	518.96
1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER	CULLIGAN OF GREATER	338121	105987 AP	11/30/2023	3-136-5-00-203		1274542 WATER/COOLER SERVICE		21.00
1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER	CULLIGAN OF GREATER	338121	105987 AP	11/30/2023	3-136-5-00-223		1274542 WATER/COOLER SERVICE		21.00
									*** VENDOR	1220 TOTAL	42.00
2505	INTRINSIC INTERVENTI	INTRINSIC INTERVENTI	INTRINSIC INTERVENTI	338138	106004 AP	11/30/2023	3-136-5-00-203		SMART SCREEN DRUG TESTING CUPS		636.50
2505	INTRINSIC INTERVENTI	INTRINSIC INTERVENTI	INTRINSIC INTERVENTI	338138	106004 AP	11/30/2023	3-136-5-00-223		SMART SCREEN DRUG TESTING CUPS		636.50
									*** VENDOR	2505 TOTAL	1,273.00
									TOTAL FUND 136		1,833.96
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-137-5-00-320		11-17 AA:JW PARTS, ROAD ASPHAL		391.51
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-137-5-00-320		11-17 AA:JW PARTS, ROAD ASPHAL		423.32
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	COMMERCE BANK-COMMER	338091	105976 AP	11/28/2023	3-137-5-00-325		11-17 AA:JW PARTS, ROAD ASPHAL		983.43
									*** VENDOR	648 TOTAL	1,798.26

TYPES OF CHECKS SELECTED: * ALL TYPES

P.O.NUMBER CHECK#

TOTAL FUND 137 1,798.26

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-2	COA:MEMORIAL,VEH MAINT,L&L,MOW	678.67
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-2	COA:VR:MOW BENEFIT	174.54
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-2	COA PALS:DD,PET FOOD, VET VISI	194.25
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-3	COA:MEMORIAL,VEH MAINT,L&L,MOW	2,449.52
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-3	COA:VR:MOW BENEFIT	400.83
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-3	COA:RK:PALS,MOW BEN, MTG,PROG	114.20
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-3	COA:PALS:MS	927.34
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-144-5-00-3	COA PALS:DD,PET FOOD, VET VISI	267.38
*** VENDOR 648 TOTAL								5,206.73
TOTAL FUND 144								5,206.73

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-208	IRON MOUNTAIN SHREDDING - HXWG	66.75
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-210	COA:RS:BACKGROUND CHECKS	40.00
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-213	COA:MEMORIAL,VEH MAINT,L&L,MOW	1,040.86
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-213	COA:DT;VEH MAINT	159.35
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-246	COA:MEMORIAL,VEH MAINT,L&L,MOW	34.22
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-252	COA:RK:PALS,MOW BEN, MTG,PROG	17.90
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-252	COA:TH:MTG,LEISURE & LEARNING	21.98
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-254	COA:RK:PALS,MOW BEN, MTG,PROG	20.04
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-254	COA:CH:PROG CONT,OFC BOOK/EQUI	207.02
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-258	COA:MEMORIAL,VEH MAINT,L&L,MOW	400.00
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-302	COA:MEMORIAL,VEH MAINT,L&L,MOW	12.92
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-305	COA:CH:PROG CONT,OFC BOOK/EQUI	79.98
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-345	COA:MEMORIAL,VEH MAINT,L&L,MOW	68.49
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-746	COA:MEMORIAL,VEH MAINT,L&L,MOW	69.43
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-746	COA:VR:MOW BENEFIT	169.75
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-746	COA:RK:PALS,MOW BEN, MTG,PROG	27.92
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-746	COA:CH:PROG CONT,OFC BOOK/EQUI	58.50
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-750	COA:MEMORIAL,VEH MAINT,L&L,MOW	984.66
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-750	COA:TP:LEISURE & LEARNING	146.07
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-00-750	COA:TH:MTG,LEISURE & LEARNING	56.18
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-05-202	COA:MEMORIAL,VEH MAINT,L&L,MOW	12.71
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-05-301	COA:MEMORIAL,VEH MAINT,L&L,MOW	25.44
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-07-202	COA:MEMORIAL,VEH MAINT,L&L,MOW	1.96
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-145-5-07-302	COA:MEMORIAL,VEH MAINT,L&L,MOW	3.91
*** VENDOR 648 TOTAL								3,726.04

4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	338143	106009 AP	11/30/2023	3-145-5-00-301	CO ON AGING - CABINET-CALENDAR	11.95
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	338143	106009 AP	11/30/2023	3-145-5-00-303	CO ON AGING - CABINET-CALENDAR	1,250.82
*** VENDOR 4755 TOTAL								1,262.77
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	338148	106014 AP	11/30/2023	3-145-5-00-208	OPK596_K COLOR COPIER CONTRACT	26.02
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	338148	106014 AP	11/30/2023	3-145-5-00-208	OPK596_K COLOR COPIER CONTRACT	503.53
*** VENDOR 2059 TOTAL								529.55
2666	MISC REIMBURSEMENTS	RANDY DAY	338149	106015 AP	11/30/2023	3-145-5-00-205	REIM MILEAGE STAFF MEETING	15.72
TOTAL FUND 145								5,534.08

648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-146-5-00-218	IRON MOUNTAIN SHREDDING - HXWG	64.62
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-146-5-00-301	TREASURERS OFFICE SUPPLY LINE	1,435.91
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-146-5-00-301	TREASURERS OFFICE SUPPLY LINE	506.59
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-146-5-00-301	TREASURERS OFFICE SUPPLY LINE	424.31
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-146-5-00-301	TREASURERS OFFICE SUPPLY LINE	97.98

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
						*** VENDOR		648 TOTAL	2,529.41	
						TOTAL FUND 146			2,529.41	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-147-5-00-3	COA:MEMORIAL,VEH MAINT,L&L,MOW	881.00		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	338143	106009 AP	11/30/2023	3-147-5-00-3	CO ON AGING - CABINET-CALENDAR	658.00		
						TOTAL FUND 147			1,539.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-153-5-00-3	11-4 FLEETHOSTTER, DUAL DASH C	595.00		
						TOTAL FUND 153			595.00	
7158	A-1 RENTAL	A-1 RENTAL	338114	105980 AP	11/30/2023	3-160-5-00-263	JOHNNY ON THE JOB	110.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-202	SOLID WASTE:TS:PPE,TRAINING,DU	13.70		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-203	SOLID WASTE:TS:PPE,TRAINING,DU	125.00		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-204	OCTOBER LANDFILL CHARGES	85,447.72		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-204	OCTOBER LANDFILL CHARGES	7,811.21		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-213	SOLID WASTE:JA:MAINT, PPE, OFC	357.70		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-160-5-00-213	MIDWEST MOBILE RADIO REPAIR	442.57		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-301	SOLID WASTE:JA:MAINT, PPE, OFC	41.94		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-305	SOLID WASTE:JA:MAINT, PPE, OFC	125.90		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-305	SOLID WASTE:TS:PPE,TRAINING,DU	611.19		
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-160-5-00-305	SOLID WASTE:TS:PPE,TRAINING,DU	6.52-		
						*** VENDOR		648 TOTAL		94,970.41
86	EVERGY	EVERGY KANSAS CENTRAL INC	338092	105977 AP	11/28/2023	3-160-5-00-210	ELEC SVC SOLID WASTE	363.60		
86	EVERGY	EVERGY KANSAS CENTRAL INC	338092	105977 AP	11/28/2023	3-160-5-00-210	ELEC SVC SOLID WASTE	43.61		
86	EVERGY	EVERGY KANSAS CENTRAL INC	338092	105977 AP	11/28/2023	3-160-5-00-210	ELEC SVC SOLID WASTE	303.47		
						*** VENDOR		86 TOTAL		710.68
						TOTAL FUND 160			95,791.09	
2777	ALFRED BENESCH & CO	ALFRED BENESCH & CO	338083	10241 AP	11/27/2023	3-172-5-00-301	ARPA222 3.1 CULVERTS (FORMERLY	14,639.86		
						TOTAL FUND 172			14,639.86	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-174-5-00-210	TOWER SITE HVAC MAINT (TONG/EI	160.00		
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	338115	105981 AP	11/30/2023	3-174-5-00-210	TOWER SITE HVAC MAINT (TONG/EI	398.06		
						*** VENDOR		2138 TOTAL		558.06
1737	AT&T-CAROL STREAM IL	AT&T	338090	105969 AP	11/28/2023	3-174-5-00-210	MONTHLY SVC 4 TOWERS 913 A38-	360.48		
1737	AT&T-CAROL STREAM IL	AT&T	338090	105969 AP	11/28/2023	3-174-5-00-210	MONTHLY SVC 4 TOWERS 913 A38-	360.48		
1737	AT&T-CAROL STREAM IL	AT&T	338090	105969 AP	11/28/2023	3-174-5-00-210	MONTHLY SVC 4 TOWERS 913 A38-	360.48		
1737	AT&T-CAROL STREAM IL	AT&T	338090	105969 AP	11/28/2023	3-174-5-00-210	MONTHLY SVC 4 TOWERS 913 A38-	720.95		
						*** VENDOR		1737 TOTAL		1,802.39
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338120	105986 AP	11/30/2023	3-174-5-00-210	FERESTATE ELEC SVC EISENHOWER	1,048.87		
86	EVERGY	EVERGY KANSAS CENTRAL INC	338124	105990 AP	11/30/2023	3-174-5-00-210	ELEC SVC 3 TOWERS	426.91		
86	EVERGY	EVERGY KANSAS CENTRAL INC	338124	105990 AP	11/30/2023	3-174-5-00-210	ELEC SVC 3 TOWERS	323.73		
86	EVERGY	EVERGY KANSAS CENTRAL INC	338124	105990 AP	11/30/2023	3-174-5-00-210	ELEC SVC 3 TOWERS	201.60		
						*** VENDOR		86 TOTAL		952.24
7655	J F DENNEY P	J F DENNEY PLUMBING & HEATING	338139	106005 AP	11/30/2023	3-174-5-00-210	LEAV03 JC 911 DISPATCH CTR HVA	10,709.24		
6636	KANSAS GAS	KANSAS GAS SERVICE	338140	106006 AP	11/30/2023	3-174-5-00-210	510614745 2007004 82 GAS SERVI	63.80		
1991	MARC	MID-AMERICA REGIONAL COUNCIL	338093	105978 AP	11/28/2023	3-174-5-00-210	911 OCT EXP	31,136.54		
						TOTAL FUND 174			46,271.14	
24947	ALCO PRO	ALCO PRO	338116	105982 AP	11/30/2023	3-197-5-00-201	BREATHALYZER SENSOR, ACCESSORI	1,047.00		
24545	CDW GOVERN	CDW GOVERNMENT INC	338119	105985 AP	11/30/2023	3-197-5-00-201	3773122 HP LAPTOP, MS SOFTWARE	689.87		
24545	CDW GOVERN	CDW GOVERNMENT INC	338119	105985 AP	11/30/2023	3-197-5-00-201	3773122 HP LAPTOP, MS SOFTWARE	304.99		

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#							
								*** VENDOR	24545	TOTAL	994.86
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-197-5-00-201	DIST CT SC:OFC SUPPLY,MUHIMBI			1,210.99	
							TOTAL FUND 197				3,252.85
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-212-5-00-2	BG:SD2,SPEC BLDG:CTHSE,ANNEX,H			2,030.00	
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-212-5-00-3	BG:ZF:CUSHING,SD2,SD5:TOOLS,BL			59.94	
							*** VENDOR	648	TOTAL		2,089.94
17551	DIGGER JIM	DIGGER JIM'S	338122	105988 AP	11/30/2023	3-212-5-00-2	SEWER DIST 2 PUMP STATION CLEA			800.00	
							TOTAL FUND 212				2,889.94
534	SANDS CONSTRUCTION	SANDS CONSTRUCTION LLC	338156	106022 AP	11/30/2023	3-215-5-12-204	CUSHING PARKING LOT TO 10.31.2			58,361.96	
							TOTAL FUND 215				58,361.96
648	COMMERCE BANK-COMMER	COMMERCE BANK-COMMERCIAL CARDS	338091	105976 AP	11/28/2023	3-218-5-00-3	BG:ZF:CUSHING,SD2,SD5:TOOLS,BL			70.32	
17551	DIGGER JIM	DIGGER JIM'S	338122	105988 AP	11/30/2023	3-218-5-00-2	CLEAN OUT - SD#5			300.00	
							TOTAL FUND 218				370.32
353	UNITED WAY	UNITED WAY OF LEAVENWORTH COUN	338162	106028 AP	11/30/2023	3-510-2-00-905	EMPLOYEE PAYCHECK CONTRIBUTION			29.00	
353	UNITED WAY	UNITED WAY OF LEAVENWORTH COUN	338162	106028 AP	11/30/2023	3-510-2-00-905	EMPLOYEE PAYCHECK CONTRIBUTION			29.00	
							*** VENDOR	353	TOTAL		58.00
							TOTAL FUND 510				58.00
							TOTAL ALL CHECKS				411,027.71

TYPES OF CHECKS SELECTED: * ALL TYPES

FUND SUMMARY

001	GENERAL	122,467.61
106	OPIOID SETTLEMENT	5,541.23
108	COUNTY HEALTH	16,896.39
117	CO CLERK TECHNOLOGY	3,663.73
119	ROD TECHNOLOGY	1,114.99
123	JUVENILE CRIME PREVENTION	1,876.38
126	COMM CORR ADULT	1,507.15
127	COMM CORR ADULT NON GRANT	249.37
133	ROAD & BRIDGE	17,039.26
136	COMM CORR JUVENILE	1,833.96
137	LOCAL SERVICE ROAD & BRIDGE	1,798.26
144	PALS (PETS AND LOVING SENIORS	5,206.73
145	COUNCIL ON AGING	5,534.08
146	COUNTY TREASURER SPECIAL	2,529.41
147	MEMORIALS (COA)	1,539.00
153	PUBLIC WORKS,EQUIP.RESERVE FUND	595.00
160	SOLID WASTE MANAGEMENT	95,791.09
172	AMERICAN RECOVERY PLAN	14,639.86
174	911	46,271.14
197	INK FEE FUND	3,252.85
212	SEWER DISTRICT 2: TIMBERLAKES	2,889.94
215	CAPITAL IMPROVEMENTS	58,361.96
218	SEWER DIST #5	370.32
510	PAYROLL CLEARING	58.00
	TOTAL ALL FUNDS	411,027.71

Consent Agenda 12/6/23
Checks 11/23 - 11/30

**Leavenworth County
Request for Board Action**

Date: November 22nd, 2023

To: Board of County Commissioners

From: Public Works

Department Head Review: Bill Noll, Reviewed

Additional Reviews as needed:

Budget Review Administrator Review Legal Review

Action Requested: Approval of the contract for the Safe Streets for All FHWA Grant Study with Kimley-Horn.

Analysis: This project is being 90% funded by the FHWA and KDOT. The study will look at the entire road network and identify the areas that need safety improvements. This project will mirror our KDOT Local Road Safety Plan but be more comprehensive and in non-FAS route roads and socio-economic information for each location.

The goal of this study is to make us eligible for implementation/construction grants that we are not currently eligible to apply for. The total cost of the study is \$350,000. The county is responsible for \$75,000 of out of pocket expense of which half will be reimbursed by KDOT. The end cost to the county will be \$37,500.

Recommendation: Approval.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

\$75,000

Additional Attachments: Contract

**AGREEMENT BETWEEN CLIENT AND
KIMLEY-HORN AND ASSOCIATES, INC. FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made this 21st day of November , 2023 , by and between the County of Leavenworth, Kansas (“the Client”) and KIMLEY-HORN AND ASSOCIATES, INC. (“the Consultant”).

NAME OF PROJECT: County of Leavenworth SS4A Comprehensive Safety Action Plan (“the Project.”)

The Client and the Consultant agree as follows:

- 1) Scope of Services and Additional Services. The Consultant will perform only the services specifically described in Exhibit A, which is made a part of this Agreement (“the Services”). If requested by the Client and agreed to by the Consultant, the Consultant will perform Additional Services, which shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay the Consultant for the performance of any Additional Services an amount based upon the Consultant’s then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.

- 2) Client's Responsibilities. In addition to other responsibilities herein or imposed by law, the Client shall:
 - a) Designate in writing a person to act as the Client's representative. Such person shall have complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
 - b) Provide all criteria and information as to the Client's requirements, objectives and expectations for the Project, and all standards of development, design, or construction.
 - c) Provide the Consultant all available studies, plans, or other documents pertaining to the project, such as survey, engineering data, environmental information, etc., all of which the Consultant may rely upon.
 - d) Arrange for access to the project site and other property as required for the Consultant to perform services.
 - e) Review all documents or reports presented by the Consultant and communicate decisions pertaining thereto within a reasonable time so as not to delay the Consultant.
 - f) Furnish approvals and permits for all government authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary.
 - g) Obtain any independent accounting, legal, cost estimating and feasibility services as the Client may require.

- h) Give prompt written notice to the Consultant whenever the Client becomes aware of any development that affects the Consultant's services, or any defect or nonconformance in any aspect of the Project.
- 3) Period of Services. This Agreement assumes conditions permitting orderly and continuous progress of the Project through completion of the Services. The Consultant shall begin work after receipt of a fully executed copy of this Agreement. The times for performance shall be extended as necessary for periods of delay or suspension resulting from circumstances the Consultant does not control. If such delay or suspension extends for more than six months for reasons beyond the Consultant's control, the rates of compensation provided for in this Agreement shall be renegotiated. This Agreement will expire 2 years after its commencement, with optional 1 year extensions if needed.
- 4) Compensation for Services.
- a) The Consultant's compensation shall be as stated herein, unless otherwise provided in Exhibit A. The Client shall pay the Consultant an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.
 - b) If the Consultant's compensation is on an hourly basis, the parties may have estimated in Exhibit A costs and expenses for the various portions of the scope of Services. Services undertaken or expenses incurred by the Consultant exceeding any estimates shall be the liability of the Client.
- 5) Method of Payment.
- a) Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 30 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by the Consultant and applied against the final invoice. Interest will be added to accounts not paid within 30 days at the maximum rate allowed by law. If the Client fails to make any payment due the Consultant under this or any other agreement within 30 days after the Consultant's transmittal of its invoice, the Consultant may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid in full.
 - b) If the Client relies on payment or proceeds from a third party to pay Consultant and Client does not pay Consultant's invoice within 60 days of receipt, Consultant may communicate directly with such third party to secure payment.
 - c) If the Client objects to any charge on an invoice submitted by the Consultant, the Client shall so advise the Consultant in writing giving its reasons within 14 days of receipt of the invoice or all such objections shall be waived, and the amount stated in the invoice shall be conclusively deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due.

- d) If the Consultant initiates legal proceedings to collect payments for services, it may recover, in addition to all amounts due and payable, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings, including the cost, determined at the Consultant's normal hourly billing rates, of the time devoted to such proceedings by its employees.
 - e) The Client agrees that the payment to the Consultant is not subject to any contingency or condition. The Consultant may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing any right of the Consultant to collect additional amounts.
- 6) Use of Documents. All documents, data, and programs prepared by the Consultant are related exclusively to the services described in this Agreement and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use or reuse by the Client or others on extensions of this project or on any other project. Any modifications by the Client to any of the Consultant's documents, or any use, partial use or reuse of the documents without written authorization by the Consultant will be at the Client's sole risk and without liability to the Consultant, and the Client shall indemnify, defend and hold the Consultant harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. The Consultant's electronic files and source code remain the property of the Consultant and shall be provided to the Client only if expressly provided for in this Agreement. Any electronic files not containing an electronic seal are provided only for the convenience of the Client and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the documents prepared by the Consultant, the hardcopy shall govern.
- 7) Intellectual Property. Consultant may use or develop its proprietary software, patents, copyrights, trademarks, trade secrets, and other intellectual property owned by Consultant or its affiliates ("Intellectual Property") in the performance of this Agreement. Unless explicitly agreed to in writing by both parties to the contrary, Consultant maintains all interest in and ownership of its Intellectual Property and conveys no interest, ownership, license to use, or any other rights in the Intellectual Property to Client. Any enhancements of Intellectual Property made during the performance of this Agreement are solely owned by Consultant and its affiliates. If Consultant's services include providing Client with access to or a license for Consultant's (or its affiliates') proprietary software or technology, Client agrees to the terms of the Software License Agreement set forth at <https://www.kimley-horn.com/khts-software-license-agreement> ("the License Agreement") which terms are incorporated herein by reference.

- 8) Opinions of Cost. Because the Consultant does not control the cost of labor, materials, equipment, or services furnished by others, methods of determining prices, or competitive bidding or market conditions, all opinions rendered as to costs, including but not limited to the costs of construction and materials, are solely based on its judgment as a professional familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from opinions of cost prepared by it. If at any time the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Consultant's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.

- 9) Termination. The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof or upon thirty days' written notice for the convenience of the terminating party. The Consultant will be paid for all services performed to the effective date of termination, all expenses subject to reimbursement, and other reasonable expenses incurred by the Consultant as a result of such termination.

- 10) Standard of Care. The standard of care applicable to Consultant's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by the Consultant's performance of services, and it is agreed that the Consultant is not a fiduciary with respect to the Client.

- 11) RESERVED.

12) RESERVED.

13) Construction Costs. Under no circumstances shall the Consultant be liable for extra costs or other consequences due to changed conditions, or for costs related to the failure of contractors to perform work in accordance with the plans and specifications. Consultant shall have no liability whatsoever for any costs arising out of the Client's decision to obtain bids or proceed with construction before the Consultant has issued final, fully approved plans and specifications. The Client acknowledges that all preliminary plans are subject to substantial revision until plans are fully approved and all permits obtained.

14) Certifications. All requests for the Consultant to execute certificates, lender consents, or other third-party reliance letters must be submitted to the Consultant at least 14 days prior to the requested date of execution. The Consultant shall not be required to execute certificates, consents, or third-party reliance letters that are inaccurate, that relate to facts of which the Consultant does not have actual knowledge, or that would cause the Consultant to violate applicable rules of professional responsibility.

15) Dispute Resolution. Any claims, disputes, or controversies between the parties arising out of or related to the Agreement, or the breach thereof, which have not been resolved through discussions by the parties, shall be resolved in a court of competent jurisdiction in the state in which the Project is located.

16) Construction Phase Services.

- a) If the Consultant prepares construction documents and the Consultant is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against the Consultant in any way connected thereto.
- b) The Consultant shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, equipment maintenance and inspection, sequence, schedule, safety programs, or safety practices, nor shall Consultant have any authority or responsibility to stop or direct the work of any contractor. The Consultant's visits will be for the purpose of endeavoring to provide the Client a greater degree of confidence that the completed work of its contractors will generally conform to the construction documents prepared by the Consultant. Consultant neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.

c) The Consultant is not responsible for any duties assigned to it in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods; that the contractor shall indemnify the Client and the Consultant for all claims and liability arising out of job site accidents; and that the Client and the Consultant shall be made additional insureds under the contractor's general liability insurance policy.

17) Hazardous Substances. Consultant shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Consultant's services will be limited to analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation. The Consultant shall notify the Client of unanticipated hazardous substances or conditions of which the Consultant actually becomes aware. The Consultant may stop affected portions of its services until the hazardous substance or condition is eliminated.

18) Assignment and Subcontracting. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the Client and the Consultant, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Client and the Consultant and not for the benefit of any other party. The Client shall not assign, sublet or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Consultant, without the written consent of the Consultant. The Consultant reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If the Consultant exercises this right, the Consultant will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.

19) Confidentiality. The Client consents to the Consultant's use and dissemination of photographs of the Project and to its use of facts, data and information obtained by the Consultant in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, the Consultant shall use reasonable care to maintain the confidentiality of that material.

20) Miscellaneous Provisions. This Agreement is to be governed by the law of the State where the Project is located. This Agreement contains the entire and fully integrated agreement between the parties, and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Any conflicting or

additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by the Consultant. If Client requires Consultant to register with or use an online vendor portal for payment or any other purpose, any terms included in the registration or use of the online vendor portal that are inconsistent or in addition to these terms shall be void and shall have no effect on Consultant or this Agreement. Any provision in this Agreement that is unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such unenforceability without invalidating the remaining provisions or affecting the enforceability of the provision in any other jurisdiction. The non-enforcement of any provision by either party shall not constitute a waiver of that provision or affect the enforceability of that provision or the remainder of this Agreement.

Cash Basis Law. This Agreement is subject to the Kansas Cash Basis Law, (K.S.A. 10-1101 et seq.) and amendments thereto. Any automatic renewal of the terms of the Agreement shall create no legal obligation on the part of the County. This Agreement shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws and, as a condition of this Agreement, the County reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement is deemed to violate the terms of such law. The County is obligated only to pay periodic payments or monthly installments under the Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the County's current budget year or (b) funds made available from any lawfully operated revenue producing source.

Anti-Discrimination Clause: Contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the agreement may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the Contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the agreement may be cancelled, terminated or suspended, in whole or in part, by the University or the Kansas Department of Administration. Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

COUNTY OF LEAVENWORTH, KANSAS

KIMLEY-HORN AND ASSOCIATES, INC.

SIGNED: _____

SIGNED: _____

PRINTED NAME: _____

PRINTED NAME: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

EXHIBIT A – Scope of Work, Schedule and Payment

County of Leavenworth SS4A Comprehensive Safety Action Plan (CSAP) Scope of Work

The Kimley-Horn Consultant Team (Consultant) will assist the County with developing a Comprehensive Safety Action Plan (CSAP) to advance a series of safety improvements over the next several years. This CSAP will address all of the USDOT SS4A program requirements to be considered an eligible Action Plan for obtaining SS4A Implementation Grant funding. The following outlines the Consultant Scope of Services.

TASK 1: PROJECT MANAGEMENT AND COORDINATION

The foundation of successful project delivery is regular communication, which is critical for managing this project driven by the SS4A grant application timeline. The Consultant Project Manager (PM) will maintain regular communications with the County project management team (PMT) and keep them informed of activities, schedule meetings, have strategy discussions, and to obtain input.

Kick-off Meeting

The Consultant will conduct an in-person or Teams-based kick-off meeting with the County PMT to review the scope of work, schedule, and public and stakeholder engagement plan (PSEP). We will discuss any issues to be clarified prior to the start of work and identify data needs that are not readily available. We will refine the schedule and PSEP in our submittal based on the discussion and develop a detailed schedule that will be kept updated throughout the project.

Bi-Weekly PMT Meetings

The PM will coordinate regular virtual calls with the PMT, occurring on approximately a monthly basis, although additional meetings may be required. These meetings will provide an opportunity to discuss strategy, update County leadership, and coordinate with concurrent initiatives. The PM will coordinate attendance from consultant team members at these PMT meetings based on agenda topic and ongoing work. Following all PMT meetings, action items will be shared via email with the PMT.

Internal Consultant Team Meetings

Internal coordination among the consultant team will be critical to providing quality deliverables on a tight timeline. Understanding this challenge, the PM will separately coordinate regular consultant team working meetings. These meetings will ensure all members of the consultant team remain in communication and coordinated across the multiple overlapping work tasks that will be required.

Monthly Progress Reports and Invoicing

Separately from the PMT meetings, the PM will provide monthly progress reports.

DELIVERABLES

1. All meeting materials, agendas, and summaries
2. Monthly invoices and progress reports

TASK 2: PUBLIC AND STAKEHOLDER ENGAGEMENT

Technical Advisory Committee (TAC)

The PMT will work to identify a larger TAC that can be engaged at regular points throughout the process to guide plan recommendations, facilitate policy analysis conversations, and provide overall direction to the action plan. Typically, these working groups consist of representatives from a variety of community stakeholders, including:

- County government – Public Works, Planning & Zoning, EMS, Health Department, GIS, Sheriff's Office, Fire Department; emphasis should be placed on staff who interface with the “transportation space” especially relating to countermeasures
- Fort Leavenworth
- Area prisons
- Local hospital systems
- County School districts (e.g., district superintendents)
- Community advocates (e.g., safe routes to school, bicycle/pedestrian committees)

The TAC is envisioned to meet approximately every 2 months (4-5 meetings total). These meetings are envisioned to be 60-minute hybrid or virtual meetings centered on the following topics, with additional flexibility to adjust the meeting agendas as needed:

- **Meeting #1:** introduce plan (purpose/goals, relationship to previous plans such as the County LRSP and parallel projects such as the City of Leavenworth's ongoing Action Plan); identify key goals and objectives for TAC members; discuss public and stakeholder engagement efforts.
- **Meeting #2:** review and discuss initial crash trends analysis; identify focus areas for targeted focus area conversations.
- **Meeting #3:** discuss policy and process changes; review identified County-wide countermeasures and strategies; discuss project prioritization and catalyst project development.
- **Meeting #4:** review prioritized projects and plan recommendations; discuss next steps for carrying strategies and projects forward to implementation; discuss ongoing monitoring and tracking.

Review of Previous Engagement

To combat engagement fatigue, the Consultant will mine the engagement reports for previous planning efforts, including the Priorities for Progress planning effort, the County's LRSP, and the County's recent Comprehensive Plan update. This will develop a baseline understanding of public sentiment and needs, without overwhelming the community. Previous engagement efforts will be summarized in a brief technical memorandum, with the intent of incorporating this content into the plan.

Countywide Outreach

The Consultant will incorporate the following County-wide engagement activities (to be finalized at the project kickoff meeting with the PSEP):

- Project website hosted by the consultant.
- Online survey and comment map posted on/linked from project website.
- Social media content provided for posting on the County's pages.
- One in-person open-house meeting.
- Collateral materials – fact sheets/FAQ's, newsletters/E-blasts (or materials to add to County newsletters/E-blasts) provided electronically to the TAC.

The Consultant will coordinate with the PMT on project branding (e.g., official project name, logo, brand guidelines, templates) as part of this effort. The Consultant will coordinate with the PMT on the overlap between this project and the City of Leavenworth's adjacent planning effort.

Focus Groups

The Consultant will facilitate up to seven (7) focus group meetings aimed at specific safety challenges facing the County and solutions to address those challenges. These groups will be identified by the TAC and should align with major safety issues shown in the crash analysis and crash risk analysis. These are envisioned to be groups of approximately 6-8 people to focus on specific types of crashes. Potential examples include speeding, older drivers, teen drivers, etc. Focus group meetings will be up to two (2)

hours each (one meeting assumed for each focus group), to be facilitated by the Consultant team and may be virtual or in-person.

DELIVERABLES

1. Previous engagement summary.
2. Project branding materials (logo, brand guidelines, templates).
3. Project website.
4. Online survey and interactive map.
5. Social media plan, content, and schedule.
6. TAC meetings – lead and facilitate up to 5 meetings.
7. Focus group meetings – lead and facilitate up to 7 meetings.

TASK 3: DATA COLLECTION AND ANALYSIS (CRASH HISTORY, CRASH RISK, AND EQUITY)

The Consultant will conduct a comprehensive multimodal crash analysis that accounts for existing crash history and hotspots, locations with the highest crash risk (regardless of crash history), and equity considerations.

Data Compilation and Best Practices Review

The Consultant will compile a County-wide GIS-based “transportation safety asset database”, which will include:

- GIS data available from County LRSP.
- Data provided by the County, KDOT, and MARC (e.g., crash point layers, roadway segments and attributes, intersections and attributes, pedestrian and bicycle facilities, roadway AADTs).
- Existing and publicly available data sources (e.g., US Census data).
- Third-party “big data” sources such as StreetLight, INRIX, or Replica to access relevant AADT and trip speed information for County roadways.

The Consultant will assemble a best practices summary for datasets to support comprehensive crash and safety analyses. This summary will highlight which datasets available to the County meet national best practices and what gaps exist for improving safety-related data in the County. This summary will be incorporated into the overall plan.

Crash History, Crash Risk, and Equity Analysis

The crash analysis, which will be based on five years’ worth of crash data supplemented with the other datasets compiled in the previous task, will be consistent with SS4A guidance, and include:

- An analysis of existing conditions and historic trends to provide a baseline understanding of crash trends.
- Identification of crash hot-spots, including high-frequency and high-severity locations; the hot spot analysis will prioritize serious injury and fatal crash clusters.
- Identification of trends in contributing factors (where possible based on data availability).
- Analysis of roadway users involved (vehicles, bicyclists, pedestrians, etc.).
- Identification of any specific roadway design, built environment, or street lighting contributing trends.
- Equity analysis to identify any major demographic or socioeconomic trends and disparities in serious injury or fatal crashes (based on available data).
- Analysis of additional trends impacting safety locally and nationally, including vehicle size, population growth, increase in biking and walking, and the adoption of autonomous vehicles.

The crash analysis will identify a high-injury network (HIN) and identification of high-risk intersections, segments, and curves to prioritize future safety improvements. The Consultant will document findings in a

graphical summary document that can be used to communicate with a wide variety of stakeholders, including the public.

DELIVERABLES

1. County-wide transportation safety GIS database.
2. Transportation safety data and analyses best practices summary.
3. Crash analysis summary, including hot-spots, high-injury network, and high-risk intersections/segments/curves.
4. Story map to be used for communication with stakeholders.
5. Equity analysis summary.

TASK 4: POLICY AND PROCESS CHANGES

Beyond identifying capital improvements, the County can develop policies to move towards safer streets in a holistic manner. These policies may relate to how capital improvements are prioritized and implemented, as well as how to integrate safety throughout the County's policies and processes. This task will focus on ways to build a culture of safety.

Written Policy Review

The Consultant will work with the County and TAC members to identify any relevant existing policies related to transportation, safety, and capital project implementation. The Consultant will develop a brief inventory of existing policies, which will be the foundation for the recommended policies.

The Consultant will identify up to three (3) peer jurisdictions and evaluate their policies and safety action plans. These will be reviewed with the PMT to identify strategies implemented elsewhere that may be a good fit for the County.

Stakeholder Interviews

To better understand the existing roles, policies, and safety priorities of key stakeholders, the Consultant will conduct up to six (6) one-hour interviews with current transportation decision makers in the County. These interviews will supplement the written policy review, to provide a more intimate understanding of how investment decisions are made and how projects are designed and implemented.

Policy Recommendations

This task will conclude with a memorandum summarizing the policy review, stakeholder interviews, and policy recommendations. The memo will provide the background and detail for the County to update select policies, if needed. Example policies may relate to speed management and setting speed limits, truck turning guidance, raised crossing treatments, school speed limit zones, red light running cameras signal timing and phasing, intersection control, CIP planning and safety prioritization, or project delivery.

DELIVERABLES

- Stakeholder interviews and summary.
- Policy recommendations.

TASK 5: IDENTIFICATION OF STRATEGIES AND PROJECTS

The Consultant will develop a comprehensive set of strategies and projects to address safety problems throughout the County. These strategies will span the "Four E's of safety": Engineering, Enforcement, Education, and Emergency Response.

Focus Area Identification

Based on the data from the crash analysis, research on best available evidence and noteworthy practices, public and stakeholder input, and equity considerations, the Consultant will identify key focus areas that projects and strategies will be tailored toward. As an example, roadway departure crashes,

which is an emphasis area within the current Kansas statewide Strategic Highway Safety Plan, could be a potential focus area.

Countermeasure Identification for Focus Areas

After focus areas have been developed, the Consultant will work with the TAC to identify appropriate safety-based countermeasures with the greatest potential to improve safety at high-crash or high-crash risk locations. These will reference FHWA's Proven Safety Countermeasures and AASHTO's Highway Safety Manual guidance, along with best practice recommendations from NATCO, NCHRP, and others. Engineering countermeasures will include low-cost systemic improvements, major project improvements, and/or educational and enforcement strategies. Potential project locations will be reviewed against previous County, MARC and KDOT planning processes, with additional locations identified through the crash analysis task.

Additional consideration will be given to incorporation of new technologies that can promote safety and equity (e.g., new data collection methods and tools, warning and detection systems, connected vehicle applications, etc.).

DELIVERABLES

- Identified safety focus areas.
- Defined set of countermeasures for focus areas.
- Comprehensive set of safety strategies.

TASK 6: PROJECT PRIORITIZATION AND CATALYST PROJECT DEVELOPMENT

Project Prioritization

The Consultant will work with the County PMT to develop a data-driven prioritization or scoring framework designed to identify high-priority safety projects with a high chance of receiving implementation funding through SS4A or other programs. This evidence-based process will likely include an evaluation based on factors such as equity, safety impact, project readiness, and cost effectiveness.

Catalyst Project Scoping

The Consultant will identify three to five "catalyst projects" in priority locations to be used as showcases to maximize safety for all users. With these catalyst projects, the Consultant will develop planning-level concept designs (i.e., two-dimensional layout and graphics to adequately convey the concept) and preliminary cost estimates. Projects selected may include location-specific improvements to high crash risk intersections or segments, or systemwide improvements (such as technology implementations, intersection daylighting, or curb bump outs). If the latter is desired, the project concepts will include guidelines for location selection and example graphics to highlight how the project may be implemented. For technology-focused projects, the Consultant will develop a high-level systems concept for the proposed solution in addition to the infrastructure-based concept designs.

The project scopes will be of sufficient detail to allow for easy packaging into future SS4A implementation grant applications.

DELIVERABLES

- Prioritization framework and project scoring.
- Project layout graphics and/or high-level systems concept for identified key catalyst projects.
- Preliminary cost estimates for catalyst projects.

TASK 7: ACTION PLAN, DOCUMENTATION, AND MONITORING

The Consultant will develop a Comprehensive Safety Action Plan document, intended for adoption by the Board of County Commissioners.

SS4A Requirements

This plan document is intended to meet the requirements of the SS4A program and ensure eligibility for pursuing SS4A Implementation grant funding. As part of this documentation, the plan will declare an official public commitment from the Board or elected County officials regarding the vision and goals of the CSAP. The documentation will include completing the SS4A Implementation Grant Self-Certification Eligibility Worksheet. The Consultant will also assist the County in quarterly reporting requirements for SS4A Planning Grant funds.

Development of Short-, Medium-, and Long-Term Targets

The Consultant will work with the TAC to develop safety targets intended to be effective and achievable. The long-term targets will focus on overall reduction of fatal and serious injury crashes and may provide more emphasis on specific demographic groups such as minorities or younger/older users who statistically are most vulnerable to traffic violence. The short- and medium-term targets will focus on implementation activities that will lead to reduction in fatal and serious injury crashes. Examples of short-term targets could include:

- Miles of rumble strips or paved shoulder added.
- Number of intersection safety projects implemented.
- Number of roadways with lowered speeds and/or speed limits.
- Number of systemic safety treatments implemented county-wide.

Implementation and Monitoring

The Consultant will develop an implementation and monitoring plan that outlines how to institutionalize a Safe Systems approach in County policies and practices, as well as how to evaluate success and progress against the targets developed above. This may include a safety dashboard or report card that can be updated annually to evaluate current crash trends, as well as identify project successes. This framework will allow for the County to transparently measure and track progress over time after the CSAP is developed or updated.

Draft and Final Plan Documents

The draft plan will be approved by the County prior to a public comment period, after which the plan will be finalized and presented to the County Commission for adoption, including an online executive summary.

DELIVERABLES

- Draft and Final Comprehensive Safety Action Plan
- SS4A Implementation Grant Self-Certification Eligibility Worksheet
- Implementation and monitoring plan
- Baseline safety report card for annual updates
- Online executive summary

PROPOSED SCHEDULE

The project is expected to be completed in two phases over the next 18 months, with the first phase to meet the 2024 Safe Streets and Roads for All funding application deadline (assumed to be mid-June 2024). Additional work not required for the completion of the grant applications will be completed following this date. This schedule is anticipated to be updated frequently throughout the project in coordination with the County project manager.

- 1) **Phase 1 (December 2023 – June 2024):** Update County's 2021 Local Road Safety Plan (LRSP) to a Safety Action Plan (SAP) to be applicable for SS4A Implementation funding and develop project for grant application in June 2024.
 - a. **Time ranges for projects:** Identify specific time ranges for deploying projects and strategies already identified in LRSP
 - b. **Vision Zero commitment:** Add commitment to zero roadway fatalities and serious injuries and a target date to reach goal; needs to be adopted by County Manager or County Commissioners
 - c. **Equity analysis:** Conduct equity analysis described in Task 3 to identify any major demographic or socioeconomic trends and disparities in serious injury or fatal crashes (based on available data). This may include a review of demographics associated with facilities/intersections where projects are identified.
 - d. **Outcome measures / progress tracking:** Add documentation stating how progress will be measured via outcome data and post LRSP online.
 - e. **Complete USDOT Self-Certification Eligibility Worksheet.**
 - f. **Catalyst project:** Concept scoping for highest-priority project in anticipation of 2024 SS4A Implementation grant application
- 2) **Phase 2 (July 2024 – March 2025):** Further development of County Safety Action Plan
 - a. Further engagement
 - i. Countywide outreach
 - ii. Focus groups
 - b. Further data analysis
 - i. Update "transportation asset database" / GIS layers for County
 - ii. Incorporate all County roadways (LRSP limited to certain facility types)
 - iii. Update crash analysis / systemic risk analysis to be based off of latest crash data
 - c. Policy and process changes
 - d. Updated identification of strategies and projects (should generally align with LRSP, but may differ)
 - i. Identify focus areas
 - ii. Develop broad County-wide countermeasures
 - iii. Identify specific projects (again should generally align w/ LRSP)
 - e. Updated project prioritization and further catalyst project development
 - i. Revisit / refine project prioritization methodology
 - ii. Project scoping / schematic design / cost estimates for three to five projects
 - f. Action plan, documentation, and monitoring
 - i. Develop short-, medium-, and long-term targets
 - ii. Refine implementation and monitoring plan
 - iii. Update CSAP document

PAYMENT

Kimley-Horn and Associates, Inc. will be paid a lump sum fee of \$350,000. The project will be billed monthly as a percent complete for each of the above-referenced tasks.

Task	Description	Budget
1	Project Management and Coordination	\$ 30,000
2	Public and Stakeholder Engagement	\$ 40,000
3	Data Collection and Analysis	\$ 70,000
4	Policy and Process Changes	\$ 50,000
5	Identification of Strategies and Projects	\$ 40,000
6	Project Prioritization and Catalyst Project Scoping	\$ 80,000
7	Action Plan, Documentation, and Monitoring	\$ 40,000
Total		\$ 350,000

Leavenworth County Request for Board Action

Date: December 6, 2023
To: Board of County Commissioners
From: Connie Harmon, Director

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approval for the *Council on Aging* to enter a Memorandum of Understanding with The Guidance Center.

Recommendation: Approval

Analysis: The Guidance Center is now a Certified Community Behavioral Health Clinic (CCBHC). As a part of this designation, TGC is required to formalize its partnerships, establishing a framework of collaboration and care coordination for mutual clients.

This agreement formalizes the COA and TGC's agreement to share relevant information related to services, develop and implement effective care coordination plans and to engage in regular communication to ensure seamless service delivery for clients.

Alternatives: Table, Deny, Approve

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: n/a

Additional Attachments: Memorandum of Understanding



Memorandum of Understanding

Memorandum of Understanding
Between
The Guidance Center, Inc.
and
Leavenworth Council on Aging

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Guidance Center, Inc. (TGC hereafter) 500 Limit St, Leavenworth, KS 66048, and The Leavenworth Council on Aging (COA hereafter) 711 Marshall St. Suite 100, Leavenworth, KS 66048 to provide coordination of care for mutual clients of these two parties.

Purpose

The purpose of this MOU is to establish a framework of collaboration and care coordination between TGC, a Certified Community Behavioral Health Clinic effective 7-1-21 (CCBHC hereafter) and The Leavenworth COA.

Funding

There is no commitment of funds associated with this MOU.

Responsibilities

TGC Responsibilities:

- Provide access to relevant client information, in accordance with applicable laws and regulations.
- Coordinate and deliver behavioral health services in compliance with CCBHC standards.
- Participate in regular meetings with Outside Entity to discuss client cases and care coordination strategies.

Outside Entity Responsibilities:

- Share relevant information related to the services provided by Outside Entity.
- Collaborate with CCBHC to develop and implement effective care coordination plans.
- Engage in regular communication with CCBHC staff to ensure seamless service delivery.

J. DAVID KAAZ MEMORIAL CAMPUS
500 Limit Street Phone: (913) 682-5118
Leavenworth, KS 66048 Fax: (913) 682-4664

ATCHISON COUNTY CENTER
201 Main St. Phone: (913) 367-1593
Atchison, KS 66002 Fax: (913) 367-1627

JEFFERSON COUNTY CENTER
1102 Walnut Street Phone: (785) 214-4084
Oskaloosa, KS 66066 Fax: (785) 214-4107

For after-hours emergencies, please call (888) 260-9634.



Collaboration and Communication

- Both parties agree to engage in open and regular communication to facilitate effective collaboration. Meetings shall be scheduled on a semi-annual basis to discuss client cases, address challenges, and identify opportunities for improvement.

General Provisions

- Termination:** This MOU may be terminated (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party with 30 days' prior written notice to the other party; or (c) upon mutual written Agreement by both parties. This MOU shall be effective on the date it is signed by all parties and shall continue in effect for one year, unless terminated as provided in this section.
- Modifications:** Modifications within the scope of this MOU shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
- Applicable Law and Venue:** The parties mutually understand and agree that this MOU shall be governed by and interpreted pursuant to the laws of the State of Kansas.
- Discrimination:** Neither party to this MOU shall discriminate because of race, color, religion, sex, sexual orientation, gender identity and expression, ancestry, national origin, age, marital status, genetic information, pregnancy, pregnancy disability, or mental or physical disability or because he or she is a protected veteran or any other characteristic protected by federal, state, or local law, in any facet of its operation. The parties further agree to comply with the provisions set forth in the Americans with Disabilities Act and/or any properly promulgated rules and regulations relating thereto.
- Force Majeure:** Neither party shall be liable to perform under the MOU if such failure arises out of issues beyond control and without the fault or negligence of said party. Such causes may include, but are not restricted to, an act of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, or unusually severe weather or natural disasters. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.
- Confidentiality of Patient Information:** The purpose of this provision is to ensure that TGC and the Leavenworth COA are covered entities meet their obligations under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and under the regulations promulgated thereto, the Standards for Privacy of Individually Identifiable Health Information and the Security Standards (45 C.F.R. Parts 160, 162 and 164, issued by the Department of Health and Human Services, hereinafter referred to as the Privacy and Security Regulations). The Leavenworth COA as acknowledges that medical information, including payment information, regarding TGC's patients must be kept confidential. The



parties understand and agree that the privacy and/or security regulations apply to the use and disclosure of protected health information (as that term is defined in HIPAA), which may occur in fulfilling the duties and responsibilities delineated in the Agreement. The Leavenworth COA agrees that any protected health information that it receives directly or indirectly, whether or not inadvertently, through its employees or agents, regarding TGC's patients shall be treated as confidential in compliance with all state and federal laws, including but not limited to HIPAA and the privacy and security regulations. The Leavenworth COA as will not use or further disclose patient information other than as provided for by this Agreement. The parties agree to use appropriate safeguards to prevent the use or disclosure of patient information other than as provided for by this Agreement and agree to report any use or disclosure of patient information not provided for by this Agreement of which the parties become aware. Furthermore, the Leavenworth COA as agrees to execute any necessary documents to comply with such state and federal laws and regulations, including a business associate agreement, if necessary. The parties mutually acknowledge and agree that a break of this section may result in termination of this Agreement.

- G. Regulatory Compliance: The parties acknowledge their intent that this contract, and all services performed hereunder, shall be in compliance with all applicable federal and state regulatory standards, all Joint Commission and CMS standards, all hospital policies and procedures, and any other agency regulatory standards or those promulgated or required by third-party payers, whether currently existing or created during the term of the Agreement. Without limiting the foregoing, the parties agree that each will comply with the provisions of Title VI of the Civil Rights Act of 1964, and specifically, that each party hereto agrees not to discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity and expression, ancestry, national origin, age, marital status, genetic information, pregnancy, pregnancy disability, or mental or physical disability or because he or she is a protected veteran or any other characteristic protected by federal, state, or local law in administration of its policies, programs, employment, services, or activities.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from TGC and the Leavenworth COA. This MOU shall become effective upon signature by the authorized officials from the partners and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from partners, this MOU shall end on November 25, 2023.

Contact Information

Partner: The Guidance Center

Contact / Position: Dr. William Warnes / CEO&CMO

Address: 500 Limit St., Leavenworth, KS 66048

Telephone: 913-682-5118

J. DAVID KAAZ MEMORIAL CAMPUS
500 Limit Street Phone: (913) 682-5118
Leavenworth, KS 66048 Fax: (913) 682-4664

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201 Main St. Phone: (913) 367-1593
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For after-hours emergencies, please call (888) 260-9634.



Fax: 913-682-4664

Email: wwarnes@mytgc.org

Partner: Leavenworth Council on Aging

Contact / Position: Connie Harmon, Executive Director

Address: 711 Marshall St., Suite 100, Leavenworth, KS 66048

Telephone: 913-684-0784

Fax: 913-684-0779

Email: charmon@leavenworthcounty.gov

(Partner signature) & Date
The Guidance Center

(Partner signature) & Date
Leavenworth COA

J. DAVID KAAZ MEMORIAL CAMPUS
500 Limit Street Phone: (913) 682-5118
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For after-hours emergencies, please call (888) 260-9634.

Leavenworth County Request for Board Action

Date: December 6, 2023
To: Board of County Commissioners
From: Council on Aging

Department Head Approval: Connie Harmon

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approval of the proposed changes to the *Council on Aging* Advisory Board by-laws.

Recommendation: Approval

Analysis:

The Council on Aging Advisory Board members have proposed the following revisions to the organization's by-laws to best serve older adults in Leavenworth County. The current by-laws have not been amended in 20 years.

- Section 1:
 - Amend number of Board seats from 15 to 11.
 - Amend minimum age of participants from 60 to 50 years.
 - Amend additional requirements for participation (ie: professional and at-large member).
 - Add language for term limits to include initial three-year term and one reappointment for an additional three-year term for no more than 6 consecutive years on the Board.
 - Amend language to staggered
- Section 3: Remove 3 Executive Committee Members.
- Section 4: Remove this section.
- Section 8: Change open meeting in September to April.

Alternatives: Table, Deny, Approve

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: n/a

Additional Attachments: Leavenworth County Council on Aging Advisory Board By-Laws



Leavenworth County

Council on Aging

711 Marshall Street, Suite 100

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Article III: Leavenworth County Council on Aging Advisory Board

Section 1: *The Advisory Board of 11 members shall be appointed by the Board of County Commissioners for terms of three calendar years. Approximately one third of the Advisory Board is appointed annually. Board members may be reappointed at the end of their initial term for a second three-year term, not to exceed 6 consecutive years. Persons appointed to the Advisory Board shall be at least 50 years of age. Broad representation of the County at large is desired.*

Section 2: *The Advisory Board shall meet 10 times yearly with the Director of the Council on Aging or as needed and requested by the Director. Board members will serve in an advisory capacity to the Director and to the Board of County Commissioners. Required annual public hearings may be held in lieu of meetings.*

Section 3: *The officers of the Advisory Board are elected annually by the Board to serve one calendar year. The officers shall comprise the Executive Committee of the Board. The officers shall be a Chair and Vice-Chair.*

Section 4: *In the event a member of the Advisory Board is unable to complete his/her term due to death, disability, relocation from the County, or non-participation (3 unexcused absences), or resignation, the Advisory Board will recommend a person to the Board of County Commissioners for appointment to the unexpired term.*

Section 5: *The duties of the Chair are to preside at all meetings of the Advisory Board and to act as the spokesperson for the Advisory Board. The Vice-Chair will preside in the absence of the Chair. In the event the Chair is unable to finish a term, the Vice-Chair, if in good standing, will complete the Chair's unexpired term. The Board will elect a new Chair and Vice-Chair annually. Elections will occur in November with the new officers taking office in January.*

Section 6: *The Advisory Board will receive reports on the activities of the Council on Aging from the Director and staff. Board members will provide consultation to the staff concerning program effectiveness, prioritization of new program initiatives and problem resolution. Board members may make recommendations to the Board of County Commissioners on specific issues.*

Section 7: *There will be an open meeting in the month of April for the purpose of reporting to the public at large the activities of the Council on Aging.*